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## NOTICE

### ADDENDUM 1 – QUESTIONS AND ANSWERS

FLORIDA VIRTUAL SCHOOL

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RFQ01-2202985B1-INSBRK-XXXXXX; Insurance Broker Services is hereby amended by the following change(s):  
1.

In an effort to make our responses as meaningful as possible for FLVS, we wanted to see if any data is available to be released. Some of the items we thought would be helpful to review so we could provide feedback on are listed below. Let us know if any of this is an option to obtain.

Monthly medical claims and enrollment data from January 2019 to current (by plan if possible/relevant)

Copy of current Stop Loss contract

Current benefit guide (ideally this would include employee rates)

Have any employee surveys to gauge opinion's regarding coverage offerings been conducted in the previous 2 years? If so, are any of the results able to be released?

The information/data requested is not necessary in order to respond to the RFP.

2.

Question 3.1.6 (page 11) We wanted to confirm if this question was related to the measures proposer has in place or if it was in reference to vendor compliance?

Section 3.1.6 refers to the proposer's cyber security measures in place to protect against potential data breach.

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3.

Question 3.2.1, sub question (page 11), We were unsure on what type of quality assurance this question was referring to? Is this related to the accuracy of financial data shown, the monitoring of the accuracy of vendor/carrier documents or some other area?

Section 3.2.1 refers to the proposer's explanation of how they address quality assurance for their specific deliverables under the awarded Agreement.

4.

Section 3.3.4 (page 13) In regards to the staffing plan, we do not generally correlate the roles back to the client as the work being done is our responsibility. If we are reading this incorrectly please let us know. Thank you!

Section 3.3.4 refers to the proposer's staffing plan including assigned account resources, account manager, key supporting roles, team members who would have direct contact with FLVS benefits manager and FLVS benefits team, FLVS procurement for management of benefits agreements, single point of contact.

5.

For Respondent Questionnaire #17: Would you like a list of all public entities our firm has provided group benefits services to in the last three years, or narrowed by similar size/industry/funding, etc.?

*"List the public entities your firm has provided similar service for within the past three (3) years. List the number of employees for each entity. Include the contact person and phone number for each entity. Indicate whether your firm's role was as a broker, consultant, or both. Identify at least one reference that is self-funded."*

Ideally the respondent shall provide a list of firm's where they have provided group benefits services over the past three years with markers to identify those of similar size/scope, industry and funding is noted to help us better understand their prior experience.

5.

Under Section 3.2.2 question c. List any publications related to your services: Are you looking for publications in which NFP services were featured, or information released by NFP relevant to our services and experience?

The proposer may include any that offer relevance to the RFP and demonstrate their experience of similar size

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and scope.

6.

Does FLVS currently utilize a Benefits Administration system for online enrollment, benefits information/website, etc.? If so, which vendor?

Yes, Workday Benefits Platform.

7.

Would you consider an “alternate proposal” wherein we respond to your RFP questions, but append our response with a separate explanation of our proprietary approach to addressing your health plan’s cost drivers? In other words - can a bidder propose with an alternative approach other than the format provided and not be considered “unresponsive”? Are they allowed?

The RFP allows for the following:

- You may offer alternate pricing structures IN ADDITION to the required cost proposal (see Section 6.4).
- You may offer alternatives to the scope of services as directed in Section 5.2 of the RFP. Note: FLVS at its sole discretion reserves the right to accept or reject proposals with exceptions and / or alternatives to the requirements of this RFP as within its best interest.

8.

How many years has the ENTITY been working with the current Broker of Record, who is that current Broker of Record and length of time you have worked with them?

- a. Please briefly describe any deficiency in services or financial results that compel the ENTITY to engage in their RFP process.
- b. If there are no such deficiencies, please describe the purpose behind this RFP being issued.

This question has no relevance to the RFP. As a public entity, FLVS publishes solicitations in accordance with statute and FLVS policy. If more historical data is desired you may submit a public records request by contacting the Custodian of Records at [custodianofrecords@flvs.net](mailto:custodianofrecords@flvs.net) for assistance.

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9.

Before the current Broker of Record, who did the ENTITY work with and for how many years?

This information has no relevance to this RFP. If more historical data is desired you may submit a public records request by contacting the Custodian of Records at [custodianofrecords@flvs.net](mailto:custodianofrecords@flvs.net) for assistance.

10.

How long is the current contract with the medical insurance carrier/ASO assuming you are in a contract with them, and when does it expire?

We are within the initial contract period with our ASO which expires June 30, 2024.

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