



# CERTIFICATION PROCESS

## How To Obtain a Florida Professional Teaching Certificate

- Apply online for certification via the **Florida Department of Education** site
- Submit the following to the Department of Education:
  - Completed application
  - \$75 processing fee for each subject area requested
  - Official transcripts showing all degrees and credits from an accredited or approved U.S. institution
  - Copies of applicable teaching certificates you hold from U.S. states or territories

Once the application is complete, an Official Statement of Eligibility will be issued by the Florida Department of Education indicating any requirements to be completed. At the time of issuance, applicants will be issued the highest level certificate for which they are eligible: either professional (5 years) or temporary (3 years). Applications will not be processed until all items are received.

To learn more, visit  
[flvs.net/careers](https://flvs.net/careers).



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